

Regular Board Meeting

February 28, 2023 - 2:00 p.m.

400 Wabasha Street No., Suite 240 | Saint Paul, MN 55102

Chair Slaven is calling a meeting of the Board of Commissioners for **Tuesday, February 28, 2023 at 2:00 p.m.** in the Board Room of the Saint Paul Port Authority, 400 Wabasha Street No., Suite 240, St. Paul, MN.

The purpose of the meeting is:

Minutes

Approval of the Minutes from the January 24, 2023 Regular Board Meeting and the January 26, 2023 Special Closed Session Board Meeting

Conflicts of Interest

Conflicts with any Items on the Agenda

General Matters

Such Other Business That May Come Before the Board

1. The Heights Update

2. Upcoming Port Authority Sponsored Events:
 - a. 2023 Continuing Education Panelist Opportunities
 - b. Employer Roundtable Sessions

3. Hiring Update

**SAINT PAUL PORT AUTHORITY
MINUTES OF THE REGULAR BOARD MEETING
JANUARY 24, 2023**

The regular meeting of the Port Authority Board was held on January 24, 2023, at 2:10 p.m. in the Board Room of the Saint Paul Port Authority, 400 Wabasha Street, Suite 240, Saint Paul, Minnesota 55102.

The following Board Members were present:

Matt Slaven	John Marshall	Don Mullin
Nneka Constantino	Amy Brendmoen	Rebecca Noecker

Also, present were the following:

Andrea Novak	Annamarie Kosel	Bruce Kessel
Cathy Mohr	Dana Krueger	Laurie Siever
Linda Tran	Linda Williams	Pete Klein
Phoua Vang	Sarah Illi	Todd Hurley

Eric Larson, City of Saint Paul
Samantha Juneau, City of Saint Paul
Brienne Hamm
Angela Riffe, City of Saint Paul

APPROVAL OF MINUTES

Commissioner Marshall made a motion to approve the minutes of the November 22, 2022, Regular Board meeting. The motion was seconded by Commissioner Mullin, submitted to a roll call vote, and carried unanimously.

CONFLICT OF INTEREST

There were no conflicts of interest with any items on the agenda.

NEW BUSINESS

ADMINISTRATIVE COMMITTEE

RESOLUTION NO. 4735

PENSION PLAN AMENDMENT – ALLOW IN-SERVICE DISTRIBUTIONS

Motion was made by Commissioner Marshall to approve Resolution No. 4735 which was reviewed by the Administrative Committee and recommended for approval by the Board. The motion was submitted to a vote and carried by a vote of five with Committee Member Constantino abstaining.

ACCEPTANCE OF 2023 LEGISLATIVE PRIORITIES

Motion was made by Commissioner Marshall to approve the Acceptance of the 2023 Legislative Priorities which was reviewed by the Administrative Committee and recommended for approval by the Board. The motion was submitted to a vote and carried unanimously.

GENERAL MATTERS

Mr. Hurley informed the Board there would be an update on the financing plan for The Heights at next month’s meeting.

Ms. Krueger provided the Board with a brief update on the current job openings at the Port Authority.

RESOLUTION NO. 4736

IN HONOR OF THE EMPLOYMENT OF ERIC D. LARSON, GENERAL COUNSEL

Chair Slaven read Resolution No. 4736 honoring Mr. Larson for the many successes and accomplishments during his 15 years of service to the Saint Paul Port Authority. Commissioner Marshall made a motion to approve Resolution No. 4736. The motion was seconded by Commissioner Noecker, submitted to a roll call vote, and carried unanimously.

There being no further business, the meeting was adjourned at 2:35 p.m.

By _____

Its _____

Special Closed Session Board Meeting
VIA TELEPHONE CONFERENCE
January 26, 2023 – 4:00 p.m.

Purpose: The Annual Performance Evaluation of Todd Hurley as President and CEO of the Saint Paul Port Authority for the year 2022

The following Board Members were present:

Matt Slaven

Amy Brendmoen

Don Mullin

John Marshall, physically present at the Port Authority's regular meeting location, 400 N. Wabasha Street, #240, Saint Paul, MN

Also present for a portion of the meeting were the following:

Madeline Titze, Bridges Consulting

Todd Hurley, President

1. Annual Performance Evaluation of the Saint Paul Port Authority President

Madeline Titze, Bridges Consulting, presented the findings of the 2022 performance evaluation of the Saint Paul Port Authority President. President Hurley joined the meeting for review and discussion of the evaluation report.

2. President Salary Adjustment

Ms. Titze and Mr. Hurley exited the meeting. Discussion occurred regarding the annual review of the President's compensation, the favorable findings of the evaluation report, and the consideration of the independent market analysis informing the salary range for the President's position to be in the range of \$194,000 to \$291,000. It was the general consensus of the Board that Todd Hurley is meeting the expectations of the Board as to the leadership and representation of the Saint Paul Port Authority.

Motion was made by Commissioner Marshall to adjust the President's salary effective January 1, 2023, to be within the mid-point of the market salary range. A roll call vote was taken and the Commissioners voted as follows:

Commissioner Brendmoen - aye

Commissioner Mullin - aye

Commissioner Marshall – aye

Commissioner Slaven – aye

The Chair will direct the Saint Paul Port Authority's Chief Financial Officer accordingly.

There being no further business, the meeting was adjourned at 5:00 p.m.